



PREESALL TOWN COUNCIL

4th March 2026

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council’s Finance Committee on Monday 9th February 2026 at 6:05pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council’s audio and video recording policy.

Alan Whalley

Clerk to the council

A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to **consider** and **approve** as a correct record the minutes of the meeting held on 9th February 2026. (emailed)

4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

5 Monthly Receipts and Payments

a) To note receipts

Receipt Name	Details	Date of receipt	Bank (Unity Virgin, Hampshire)	Amount
Hampshire Trust Bank	Annual Interest	16/02/2026	Hampshire	£51.30

b) To approve the following payments:

Payment Name	Details	Cash Book BAC's/card Ref	Bank (Unity Virgin, Hampshire)	Amount
Payroll	February 2026 payroll paid in March 2026	BACS 274, 275,276	Unity	£4,204.31

Paul Dooler	Lengths Man's Travel expenses (on behalf of council) for February 26	BACS 277	Unity	£12.60
* Nick White	(Plants Man)	BACS 278	Unity	£900.00
* £400 of this payment is being covered by the Legacy Trust Fund				
Debbie Smith	Clerk's homeworking February 2026	BACS 279	Unity	£18.00
HMRC	Tax on salaries	BACS 280	Unity	£1,516.21
848 Services Ltd	Microsoft Licences	BACS 281	Unity	£13.82
Wyre Building Supplies	Materials	BACS 282	Unity	£23.00
Npower	Unmetered electricity for CCTV unit	BACS 283	Unity	£11.07
Zurich Insurance	Insurance from 1 st April 2026 to 31 st March 2027	BACS 284	Unity	£1,282.54
Alan Whalley	Scarecrow Trophies for the Gala for 2026 to 2030 incl	BACS 285	Unity	£164.95
Npower	Electricity	BACS 286	Unity	£25.35
LALC	Communicating training for Cllr Thorn	BACS 287	Unity	£18.00

c) To note following payments by direct debit:

Company Name	Details	Payment Date	Bank (Unity Virgin, Hampshire)	Amount
Unity Trust Bank	Monthly Service Charge	31 March	Unity	£6.00
3 Mobile	Phone Contract	31 March	Unity	£7.20
Easy Websites	Monthly hosting fee	2 March	Virgin	£66.00
LCC	(Pension contributions)	16 March	Virgin	£485.67

d) To review and resolve to accept the Bank Reconciliation to 31st January 2026.

6 To note the Bank closing balances as at 28th February 2026

Unity	£58,685.67
Virgin	£59,178.33 - as at 31 st January 2026
Hampshire	£51,347.06

7 To review the Scribe reports (emailed separately) and **resolve** any actions required.

8 To review expenditure for January, February and March 2026 and to **consider** and **approve** the Q4 budget monitoring statement, and to inform the full council.

9 To discuss and **resolve to accept** the uprising renewal insurance quote. To then give recommendation to full council.

10 To review and **accept** the Financial Regulations 2026, to be **resolved** at full council (emailed and details of amendments within the Governance Review document).

11 To discuss and **resolve** to apply for a Unity Trust bank card for the incoming clerk, and recommendations made to full council. (please note the setup fee is £50, with a monthly fee of £3).

12 Hampshire Bank Mandate

The mandate for the bank is out of date. It is proposed to remove A May, Y Walton and J Jenkinson from the mandate and to add Cllrs K Shepherd, R Kelly and S Dobbie and the clerk, Debbie Smith. The committee to resolve these changes and give a recommendation to full council.

13 Date of next meeting – 13th April 2026 starting at 6.pm